

# Hot Work Permit



This permit must be completed for all cutting, welding and other hot work performed outside a dedicated workshop area. The permit must be displayed at the work site and returned to the authorized site representative on completion of work for sign of and filing.

## Application for hot work

Jobsite: \_\_\_\_\_

Contact: \_\_\_\_\_

Telephone: \_\_\_\_\_

Location: \_\_\_\_\_

Description: \_\_\_\_\_

Equipment to be used: \_\_\_\_\_

Permit begins

Permit expires

Date:

Time:

Date:

Time:

### Emergency information

If a fire occurs, call:

Nearest fire alarm/fire extinguisher: \_\_\_\_\_

### Authorization by site representative

The above work is authorized to proceed subject to the following action being taken prior to work starting and procedures being maintained for the duration of the work. Each item is to be checked by the Authorized Site Representative prior to work starting for each period (delete and initial if and where Not Applicable).

Authorised by: \_\_\_\_\_

Title: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

1. Fire sprinklers and/or thermal detectors must be confirmed as operational (where installed).

6. Combustible materials located within 10 m must be removed or protected with non-combustible curtains, metal guards, or flameproof covers (not ordinary tarpaulins). In a retail/office environment if 10m clearance is not practical, then the largest distance possible (minimum of 3m) is acceptable.

2. Smoke detectors must be isolated in the work area and impairment procedures followed.

7. All floor and wall openings within 10m must be covered to prevent transmission of sparks.

3. Fire equipment to be provided as follows:

- \* Fire Hose Reel
- \* Fire Extinguisher

Mandatory fire watcher present

8. The hot work area and any adjoining areas must be patrolled from the start of work until 30 minutes after the work is completed (including break periods.)

4. Barricades, warning signs & spark/flash screens must be provided.

9. Special conditions (please detail):

5. Work area, trenches, pits, etc., must be clear of flammable liquids, gases, or vapours.

### Work completed and area is safe

*The work area has been inspected by the Authorized Site Representative 30 minutes after completion of work.*

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Time: \_\_\_\_\_

am/pm